# Risk assessment template

## Area Meeting name:       Assessment carried out by:

## Date of next review:       Date assessment was carried out:

| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Done (TICK) |
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This template should be reviewed and updated regularly to ensure that the risks are managed effectively. It is crucial to follow up on any identified issues and monitor the effectiveness of the steps taken